Step 1.
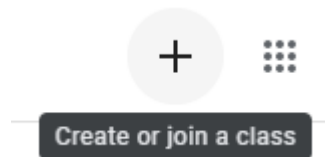Go to classroom.google.com.

Step 2.
At the top of the Classes page, click the + sign (Create or Join A Class). From the two choices, select "Create A Class".

Note: If you don't see Create class, your account only lets you join classes. Switch accounts or contact your Google Workspace administrator for help.

Step 3.
Enter the class name, section, subject or room. The only required entry on this screen is the class name (all other items are optional).

Step 4.
Click Create.